



Board of Directors Minutes  
Tuesday, May 10, 2022  
Zoom Meeting

**In attendance:** Cynthia Fournier, Karen Holden, Emo Chynoweth, Howard Anderson, Terry Crotty, Tim Eldridge, Su Brobst, Joanne Waterhouse, Maryann Belanger, Marc Raposo, Tom Sutton, Sandy Rowe, Winfried Feneberg **Absent:** Laurie Young **Staff:** Matt Gatzke

**Call to order:** Matt called the meeting to order at 10:35 a.m. on behalf of Cynthia who had a cold.

**Acceptance of Secretary's Report of April 12 Board Meeting:** Cynthia asked for correction to comment made about rosters. When filling out you should correct that to read: SAU # and then "and all others" (not just "All" next to SAUs. Motion was made and seconded to approve corrected. Marc asked to have years covered by income tax work to be corrected. Motion was approved.

**Review of the April 30, 2022 Finance Report:** Emo gave a quick overview of the finances. On P & L, it looks deceiving as there were payments made in April for the May in-service. Bigger expenses will be reflected in May. Accounts receivables drastically reduced. Motion was made, seconded, no further discussion was heard and motion was adopted.

The 2022-2023 budget was discussed at length with a walk through each line item. July 21-June 22 actual was used as a basis. Not increasing dues. Motion was made and seconded. No further discussion. Motion carried. Budget will be shared at the annual meeting.

**In-Service Training Committee:** Cynthia reported that the April program was huge success with a very engaged class of participants. Comments were made that instructors eased concerns of students going in. Worked well with Trooper Hildreth and Rebecca Kelsea on rules and process. Marc, Ryan and Karen were all recognized for their excellent support. People are already taking the exams and passing. May 14 in-service all set to go. Suggested dates of July 19 and 28 for instructor only. Matt to investigate MVHS to host this program. Marc also thanked Cynthia for her work on the program. Marc asked if any feedback came in yet. Not to date.

**Legislative Committee:** Howard reported on HB 1202 (in regard to use of coach buses for certain school trips). Was most recently heard by Senate Comm. and deemed as Ought to Pass. It will become law in 60 days. Some concerning committee comments were heard during the meeting: coach buses can be safe than regular school buses, removed the 150 miles and added the school district as being liable for coordinating for them; all trips must have chaperones and have teachers who have undergone background checks. Driver might not have background checks, nor chaperones, only teachers. Teachers are not always where the students are. Drivers of coaches are not background checked. No where in the new law does it say "coach bus." What is to prevent someone from buying other "bus" vehicles and repainting them and calling them a coach bus. You could hire drivers who do not need to be rostered nor have background checks. Just a CDL is all that is needed. We wanted the 150 miles left in but it was removed. Special Education Transitional services was mentioned for taking students off campus. Howard sought a definition from DOE. It allows such providers to take students on these special trips. Karen asked if others have used Coach USA service. Manchester School District is looking around. Noted that they have yellow school buses. Bedford has started using them for sports trips. If an outside organization is paying for a trip, you can use a coach bus. During hearing majority of people claimed that was the case, but that does not reflect what is really going on.

**Rules and Safety Committee:** Reviewed plan by DMV to open up the rules and involve our committee. Greg will be hosting the meetings. Sandy to coordinate things with Greg? She thanked the committee for agreeing to lend a hand. Matt asked if they wanted to try to meet ahead of time. Sandy to reach out to all. Marc to be involved. Marc brought up subject of medical cards, which are not required by law for multi-purpose vehicles. Requirement of a DOT medical card is if it is a non-CDL. Any vehicle over 10lbs requires a medical card. People then to think non-CDL no card needed, but

weight of the vehicle is what determines the need. Certain government employees are exempt. Per Terry, they are not tracked at that level.) With ELDT, many have incorrectly registered their companies as public vs. private. If you are doing training for your company only, you must be registered as private.

**Bylaws Committee:** Matt reminded all that both Marc and Howard have accepted their honorary memberships. He shared the final draft of the suggested by law changes. He walked board through the two areas of proposed change. Clarify that honorary members appointed by the board could have voting privileges and could vote on board matters. The second change would allow board to bring them on, but have them serve one-year terms renewable annually. Decision was made to change wording to be advisory members of the board. No more than two serving one year terms. Also recommending shortening dates to have slate completed and to notify membership. Go with 20 day for notice and 60 days for the work of the nominating committee. Maryann reviewed the report. Ryan Renauld Smith is new person to serve as director. Tim becomes immediate past president on the slate. Will share with all and then send out with slate and bylaws changes.

**Awards Banquet Committee:** Matt trying to work on pins and plaques needed to send out to participating fleets. Have money in the proposed budget to offer it in the fall. (Sandy had to depart the meeting.)

**Public Relations Committee:** Nothing to report.

**Scholarship Committee:** One applicant received but extended the deadline to May 13.

**Membership Strategies Committee:** Need to put effort into moving this committee forward and look at member prospects.

**Old Business:** No old business was heard.

**New Business:** Matt commented on a newsletter. We need to encourage members to share news, events, would be helpful. What format do we want? Email or mailed. Would manager take the effort to print it out. Howard suggested put it on the website and go from there. Help force people to go to our website and find out what else is there. Winfried suggested sending something out about the website. Make references to the website. Not all motivated to read an email and then find the newsletter. Do one to recap the year.

Joanne gave feedback from ten trainers who attended in April. They all learned a lot from it and their concerns and nerves were well handled. People were very eager to get tested. Thanked all for the effort.

Adjourn: Motion was made at 11:27a.m. to adjourn. Motion seconded and passed.